This strategic plan template is based on the Future Ready Schools: [http://futureready.org/program-overview/librarians/](http://futureready.org/program-overview/librarians/)

**Designs Collaborative Space**

- Builds Instructional Partnership
- Empowers Students as Creators
- Curates Digital Resources & Tools

**Curriculum Instruction & Assessment**

- Facilitates Professional Learning
- Ensures Equitable Digital Access
- Invests Strategically in Digital Resources
- Cultivates Community Partnership
- Advocates for Student Privacy
- Leads Beyond the Library
The mission of the Lee High School Library is to ensure that students and staff are effective and ethical users of ideas and information. Students are empowered to be critical thinkers, enthusiastic readers, and skillful researchers.

<table>
<thead>
<tr>
<th>Designs Collaborative Spaces:</th>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of Space and Time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides flexible spaces that promote inquiry, creativity, collaboration and community.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>2015-2016</strong></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove extra shelving (result of extensive weeding)</td>
<td>Library users</td>
<td>Fall</td>
<td>Space for 2nd teaching space</td>
</tr>
<tr>
<td>Procure 2nd screen to create 2nd teaching space</td>
<td>Faculty</td>
<td>Delayed until Fall 2016</td>
<td>Requests set in motion--building manager, purchase ordering and budget concerns. Delayed until Fall 2016</td>
</tr>
<tr>
<td>Procure moveable display kiosks</td>
<td>Library users</td>
<td>Winter</td>
<td>Utilized for displays and library informational hub</td>
</tr>
<tr>
<td>Procure shelf end display holders</td>
<td>Library users</td>
<td>Spring</td>
<td>Utilized to highlight nonfiction collection displays</td>
</tr>
<tr>
<td>Procure touch screen for library displays</td>
<td>Library users</td>
<td>Spring</td>
<td>Utilized to highlight displays, events or student created class projects and student generated book trailers</td>
</tr>
<tr>
<td>Design, create &amp; display new &amp; improved signage</td>
<td>Library users</td>
<td>All year</td>
<td>Signage updated: Nonfiction &amp; Graphics</td>
</tr>
<tr>
<td>Plan for 1 : 1 implementation considerations</td>
<td>Students, faculty &amp; staff</td>
<td>All year</td>
<td>Space planning; power considerations, furniture arrangement</td>
</tr>
</tbody>
</table>

| **2016-2017**               |                |                |                                               |

<table>
<thead>
<tr>
<th>Task</th>
<th>Audience</th>
<th>Timeline</th>
<th>Description</th>
</tr>
</thead>
</table>
| Weed                                                                 | Students   | All year | - Fiction section weeded and genre stickered to increase browsability of collection  
|                                                                     |            |          | - Quick Reads nonfiction labeled and integrated into nonfiction section to engage readers of all levels                                    |
| Assess shelving needs                                               | Students   | All year |                                                                                                                                           |
| Install 2nd screen to create 2nd teaching space                    | Faculty    | Fall     | 2nd teaching space within the library floor realized                                                                                       |
| Create student-centered interactive displays updated monthly        | Library users | All year | - Collaborate with art teachers to continually display student art in library throughout the year  
<p>|                                                                     |            |          | - Regularly create interactive displays (i.e. Kindness Tree and Wonder Wall installations)                                                 |
| Design, create &amp; display improved signage                           | Library users | All year | Signage updated: Fiction, Quick Reads, Nonfiction, foreign language, Graphic Novels, Biography, Magazines                                     |
| Plan for 1 : 1 implementation considerations: power, printing, flexible (moveable) tables and chairs | Students, faculty &amp; staff | Ongoing | Wheels purchased                                                                                                                           |
| a. Purchase wheels for tables                                       |            |          |                                                                                                                                           |
| Maker-space stations                                                | Students   | All year | Stations included: Makey Makey, Knex Building Challenges, Binary Code Bracelets and Key Chains                                              |
| Entrance door design                                                | Library users | September | • Incorporated from fall library orientation: growth mindset activity: a word to live by this school year.                                  |
| 2017-2018                                                           | Students   | June     | 1 shelving range removed to open up front entrance study/community area                                                                  |
| Continuous weeding &amp; consider shelving needs                       | Students   | June     |                                                                                                                                           |
| • Nonfiction                                                        |            |          |                                                                                                                                           |
| Use new display spaces to create regularly updated (monthly) student-centered and interactive displays | Library users | All year | Signage updated: foreign language section, nonfiction                                                                                  |
| • Continue encourage the display of                                 |            |          |                                                                                                                                           |</p>
<table>
<thead>
<tr>
<th>student artwork in the library</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan for 1:1 implementation considerations: power, printing, flexible (moveable) tables and chairs</td>
</tr>
<tr>
<td>○ Install wheels for tables</td>
</tr>
<tr>
<td>○ Investigate power towers for alcove</td>
</tr>
<tr>
<td>○ Investigate stools for power table</td>
</tr>
<tr>
<td>○ Investigate whiteboard tables with power</td>
</tr>
<tr>
<td>○ Observe and gather data about use of desktops &amp; computer lab</td>
</tr>
<tr>
<td>○ Propose a Blended Learning Lab for student and teacher use</td>
</tr>
<tr>
<td>○ Plan &amp; create Digital Tech Cohort video editing space</td>
</tr>
<tr>
<td>Students, faculty &amp; staff</td>
</tr>
<tr>
<td>- New powered tables purchased for front of library</td>
</tr>
<tr>
<td>- Tables in front retrofitted with power</td>
</tr>
<tr>
<td>- Gathering use statistics on library lab: in process</td>
</tr>
<tr>
<td>- Digital Tech Cohort editing space: equipment cart with laptops requested: allows for easier class collaboration and flexible space planning</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Maker-space stations (monthly)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students</td>
</tr>
<tr>
<td>Maker-space Stations: origami, Makey Makey, Ozobots, paper circuits, binary code bracelets, snap circuits lights, knex building challenge, knitting, stop motion animation, arduino coding, duct tape projects</td>
</tr>
<tr>
<td>Entrance door design</td>
</tr>
<tr>
<td>----------------------</td>
</tr>
<tr>
<td>Investigate self-service checkout stations</td>
</tr>
<tr>
<td>Investigate power towers for the alcove area</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

### 2018-2019

<table>
<thead>
<tr>
<th>Plan for 1:1 implementation considerations: power, printing, flexible (moveable) tables and chairs</th>
<th>Students, faculty &amp; staff</th>
<th>Ongoing</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ Investigate whiteboard tables with power</td>
<td></td>
<td>● Computer lab proposal shared with Principal Lavery</td>
</tr>
<tr>
<td>○ Observe and gather data about use of desktops &amp; computer lab</td>
<td></td>
<td>● Renovation cost estimates requested</td>
</tr>
<tr>
<td>○ Plan &amp; create Digital Tech Cohort video editing space</td>
<td></td>
<td>● Additional power towers purchased</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Advocated for proactive thinking about printing because the printers are old</td>
</tr>
<tr>
<td>Task</td>
<td>Target Group</td>
<td>Date</td>
</tr>
<tr>
<td>------</td>
<td>--------------</td>
<td>------</td>
</tr>
</tbody>
</table>
| Begin planning for conversion of the computer lab into a Blended Learning Lab | Library users | Spring 2019 | - Regular discussions with key personnel to determine needs  
- See above |
| Consider requests & needs: | | | |
| - Teacher lab | | | |
| - Writing lab | | | |
| - Digital tech cohort | | | |
| - Testing | | | |
| Maker-space stations (monthly) | Students | All year | Ongoing |
| Investigate self-service checkout stations | Students | Spring 2019 | |
| Purchase additional power towers for use in all areas | Library users | Spring 2019 | 2 additional power towers purchased |
| Continuous weeding & consideration of shelving needs | Students | June 2019 | Fiction, Quick Read, Everybody and Biography sections weeded  
- Incorporated QR into fiction  
- Separated Short Stories from fiction |

### 2019-2020

Assess progress from previous year and revisit goals at the end of the 2018 - 2019 school year

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**Builds Instructional Partnerships:**

- Curriculum, Instruction and Assessment

*Partners with educators to design and implement evidence-based curricula and assessments that integrate elements of deeper learning, critical thinking, information literacy, digital citizenship,*

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
</table>
creativity, innovation and the active use of technology.

### 2018-2019

While **Building Instructional Partnerships** is an ongoing part of Lee Library’s mission, we want to coordinate and develop this part of the strategic plan with the rollout of the new AASL Standards. Therefore we plan to make this our program goal for the 2018-2019 school year.

### Empowers Students as Creators:
- **Curriculum, Instruction and Assessment**
  - **Encourages and facilitates students to become increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration and authentic, real-world problem solving.**

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence and Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2017-2018

<table>
<thead>
<tr>
<th>Program goal for the 2017-2018 school year</th>
<th>Teachers and students</th>
<th>ongoing</th>
<th>To include Blended Learning in 80% of our lessons.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create lessons where student produce digital products:</td>
<td>Teachers and students</td>
<td>ongoing</td>
<td>A few current example:</td>
</tr>
<tr>
<td>Tech Tools for Classroom projects libguide</td>
<td>Students and teachers</td>
<td>Created Oct</td>
<td></td>
</tr>
</tbody>
</table>

- **EL-GC**
- **MYP Personal Project**
- **Debunking a Single Story**
<table>
<thead>
<tr>
<th>Task</th>
<th>Group</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library basics video</td>
<td>All users (especially students)</td>
<td>Created August</td>
<td><a href="https://youtu.be/iWZWt3Outts">Link</a></td>
</tr>
<tr>
<td>Retool Citation Guide on the library website to include video tutorials</td>
<td>Students and teachers</td>
<td>Fall</td>
<td>Citation Guide</td>
</tr>
<tr>
<td>Work with Advisory team on mini-lessons for all students</td>
<td>Students, teachers and Admin</td>
<td>ongoing</td>
<td>Advisory Lessons by Librarians:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Sept. 28</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>● Oct 2nd</td>
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<td>● Oct 4th</td>
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<td></td>
<td></td>
<td></td>
<td>● Oct 6th</td>
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<td></td>
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<td></td>
<td>● Oct 23rd</td>
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<tr>
<td></td>
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<td></td>
<td>● Oct. 25th</td>
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<tr>
<td></td>
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<td></td>
<td>● Nov. 20th</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Dec. 12th</td>
</tr>
<tr>
<td>Hour of Code</td>
<td>Students and teachers</td>
<td>Dec 4th-10th</td>
<td>Hour of Code event school wide Dec. 4th. 200 students in library to do extension activities with the hour of code. <a href="https://youtu.be/iWZWt3Outts">Hour of Code</a></td>
</tr>
<tr>
<td>Include opportunities for self paced assistance on the library website</td>
<td>All users</td>
<td>ongoing</td>
<td>● Homework &amp; Test Prep programs (free)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Digital Citizenship Online Course for Families and Teens</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Family Literacy Program</td>
</tr>
<tr>
<td>Creating online tutorials (videos and instructions) ideas:</td>
<td>Students and teachers</td>
<td>ongoing</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Academic honesty / Plagiarism / Honor Code</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Turnitin.com</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>● Basic Searching of the Catalog</td>
</tr>
</tbody>
</table>
- Basic Searching of a database
- Learn 360
- Gale & Google Classroom
- EBooks

<table>
<thead>
<tr>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program goal for the 2018-2019 school year</strong></td>
</tr>
<tr>
<td>Create lessons where student produce digital products:</td>
</tr>
</tbody>
</table>
| | | | - EL-GC
| | | | - MYP Personal Project
| | | | - Debunking a Single Story
| | | | - Health Fair
| | | | - MYP Personal Projects
| Work with Advisory team on mini-lessons for all students | **Students, teachers and Admin** | **ongoing** | Advisory Lessons created by the library: |
| | | | - Digital Citizenship
| | | | o Oct. 16-18 [Digital Literacy Week / Newsela](#)
| | | | o Nov. 7 [Web assessment](#)
| | | | o Dec. 4-6 [Hour of Code](#)
| | | | o Jan. 9 [Academic Honesty / Honor Code](#)
| | | | o Mar. 6 [Fake News / Freedom of information](#)
| | | | o Apr. 10 [Copyright, fair use, remix](#)
| | | | - Literacy / Newsela
| | | | o Oct. 16 - 18 [Principled](#)
| | | | o Nov. 13 - 15 [Knowledgeable](#)
| | | | o Dec. 18 - 20 [Balanced](#)
| | | | o Feb. 26 - 28 [Caring](#)
| | | | o Mar. 26 - 28 [Inquirer](#)
| | | | o Apr. 23 - 25 [Caring](#)
| | | | o May 28 - 30 [Reflective](#)
| **Hour of Code** | **Students and teachers** | **Dec 4th-10th** | Hour of Code event school wide Dec. 4th. Dec. 6th will be an encore event for students in library to do extension activities with the Hour of Code. |
Create online tutorials (videos and instructions) ideas:
- Academic honesty / Plagiarism / Honor Code
- Turnitin.com
- Basic Searching of the Catalog
- Basic Searching of a database
- Learn 360
- Gale & Google Classroom
- EBooks

Library instruction on how to be a responsible researcher
- Noodletools
- MLA citation format

Library program support around Academic Honesty
- MYP Personal Projects
- Health Wellness Fair
- Biology
- Greek Gods
- World History I & II
- Government 12
- All IB course - work instruction

Assess progress from previous year and revisit goals at the end of the 2018 - 2019 school year

<table>
<thead>
<tr>
<th>Curate Digital Resources &amp; Tools:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Groups</strong></td>
</tr>
<tr>
<td><strong>Date Completed</strong></td>
</tr>
<tr>
<td><strong>Evidence, Result and Assessments (if applicable)</strong></td>
</tr>
</tbody>
</table>
**Leads in the selection, integration, organization, and sharing of digital resources and tools to support transformational teaching and learning and develop the digital curation skills of others.**

<table>
<thead>
<tr>
<th>2015-2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Lee Library Blackboard site</td>
</tr>
<tr>
<td>Advocate for libguides</td>
</tr>
<tr>
<td>Approval process for libguides</td>
</tr>
<tr>
<td>Complete overhaul of library website</td>
</tr>
<tr>
<td>Creation of class research guides</td>
</tr>
<tr>
<td>Noodletools - reboot with teachers and students</td>
</tr>
<tr>
<td>Advocate for reduced price for Turnitin subscription</td>
</tr>
<tr>
<td>Advocates for and purchases Quizlet for WHI CT</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2016-2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Lee Library Blackboard site</td>
</tr>
<tr>
<td>Update/Revamp library website</td>
</tr>
<tr>
<td>Continue to build class research guides</td>
</tr>
<tr>
<td>Add tutorials to Citation Guide</td>
</tr>
<tr>
<td>Update guidance for Noodletools</td>
</tr>
<tr>
<td>2017-2018</td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td><strong>Update/Revamp library website</strong></td>
</tr>
<tr>
<td>- Citation guide</td>
</tr>
<tr>
<td>- Class Research guides page reorganized for easier access</td>
</tr>
<tr>
<td>- Help pages</td>
</tr>
<tr>
<td>- Teacher Library Resource</td>
</tr>
<tr>
<td>- Reader’s Advisory</td>
</tr>
<tr>
<td>- Citation guide</td>
</tr>
<tr>
<td><strong>Focus on information &amp; tutorials for digital tech tools</strong></td>
</tr>
<tr>
<td>Students &amp; teachers</td>
</tr>
<tr>
<td>Ongoing</td>
</tr>
<tr>
<td><strong>Plan and build support for usage of video equipment granted through Digital Tech Cohort</strong></td>
</tr>
<tr>
<td>Student &amp; teachers</td>
</tr>
<tr>
<td>Winter/spring</td>
</tr>
<tr>
<td><strong>Create libguides for all IB Internal Assessments</strong></td>
</tr>
<tr>
<td>Students &amp; teachers</td>
</tr>
<tr>
<td>Ongoing</td>
</tr>
<tr>
<td>- IB Theatre</td>
</tr>
<tr>
<td>- IB Business</td>
</tr>
<tr>
<td>- IB English HL</td>
</tr>
<tr>
<td>- IB2 Modernism: A Farewell to Arms</td>
</tr>
</tbody>
</table>
### 2019-2020

Assess progress from previous year and revisit goals at the end of the 2018 - 2019 school year

### Facilitates Professional Learning:

- **Personalized Professional Learning**

  *Leads professional learning to cultivate broader understanding of the skills that comprise success in a digital age (e.g., critical thinking, information literacy, digital citizenship, technology competencies, etc.)*

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
</table>

### 2015-2016

<table>
<thead>
<tr>
<th>Activity</th>
<th>Target Group</th>
<th>Date</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>IB Extended Essay Supervisor Training</td>
<td>Faculty</td>
<td>Ongoing</td>
<td>Completed throughout school year</td>
</tr>
<tr>
<td>Presented information about libguides at Head Librarian meeting</td>
<td>FCPS librarians</td>
<td>Spring</td>
<td>Result: Robinson Secondary also purchased Libguides</td>
</tr>
<tr>
<td>Ongoing 1 on 1 teacher assistance</td>
<td>Faculty</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>
- Curation of Class Research Guides (using Libguides)
- Copyright & fair use
- Noodletools & Turnitin
- Learn360
- Database recommendations/use
- Professional library (print & ebook)

<table>
<thead>
<tr>
<th>2016-2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>IB Extended Essay Supervisor Training</strong></td>
</tr>
<tr>
<td><strong>IB/MYP Mini Faculty Meetings</strong></td>
</tr>
<tr>
<td><strong>Hour of Code Teacher Guide</strong></td>
</tr>
<tr>
<td><strong>Presented on libguides at FCPS Librarians Inservice</strong></td>
</tr>
<tr>
<td><strong>Presented on database exploration at FCPS high school librarian inservice</strong></td>
</tr>
<tr>
<td><strong>Teacher Resource libguide</strong></td>
</tr>
<tr>
<td><strong>Ongoing 1 on 1 teacher assistance</strong></td>
</tr>
</tbody>
</table>
| - Curation of Class Research Guides (using Libguides)
- Copyright and fair use
- Noodletools & Turnitin
- Learn360
- Database recommendations/use
- Professional development resources (print & digital)
- Secondary Literacy Framework: Focus on Disciplinary Literacy |
<table>
<thead>
<tr>
<th>Activity</th>
<th>Audience</th>
<th>Duration</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Google apps</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2017-2018</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IB Extended Essay Supervisor Training (Ongoing)</td>
<td>Faculty</td>
<td>Ongoing</td>
<td>Completed throughout school year</td>
</tr>
<tr>
<td>Presented on libguides at VaASL</td>
<td>Virginia State Librarians</td>
<td>November</td>
<td>Created <a href="#">accompanying webpages</a></td>
</tr>
<tr>
<td>One Book One Community</td>
<td>Students, faculty &amp; staff</td>
<td>All year</td>
<td>Support for teachers and resource creation ongoing.  One <a href="#">Book One, One Community Webpage</a></td>
</tr>
<tr>
<td>Hour of Code Guide</td>
<td>Students, faculty &amp; staff</td>
<td>December</td>
<td><a href="#">Hour of Code Guide</a></td>
</tr>
<tr>
<td>Advisory lessons</td>
<td>Lessons prepared for the faculty to present to the students</td>
<td>All year</td>
<td>Created Libguide for Advisory.  Content creation ongoing</td>
</tr>
<tr>
<td>Digital Tech Cohort</td>
<td>Students, faculty &amp; staff</td>
<td>Ongoing</td>
<td>Selected for Cohort Nov. 2017 Dec. 2017: Equipment order placed</td>
</tr>
<tr>
<td>Blended Learning 1 : 1 Team</td>
<td>Faculty &amp; staff</td>
<td>Ongoing</td>
<td>Modern Teacher certification for coaching and literacies complete Nov. 2017.  Fluencies in progress.</td>
</tr>
<tr>
<td>Ongoing 1 on 1 teacher assistance</td>
<td>Faculty</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>- Curation of Class Research Guides (using Libguides) for faculty</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Copyright and fair use</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>- Noodletools &amp; Turnitin</td>
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<tr>
<td>- Learn360</td>
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<td>- Database recommendations/use</td>
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</tr>
<tr>
<td>- Professional development resources (print &amp; digital)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Secondary Literacy Framework:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[accompanying webpages](#): October 2017

[Hour of Code Guide](#): November

[Book One, One Community Webpage](#): November

[Techology Tools for Student Projects](#): October 2017
<table>
<thead>
<tr>
<th>Focus on Disciplinary Literacy</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>● Google apps</td>
<td></td>
</tr>
<tr>
<td>● Digital tech tools for class projects</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Google Educator Certification</td>
</tr>
<tr>
<td>Adobe Illustrator training</td>
</tr>
<tr>
<td>PPD</td>
</tr>
<tr>
<td>PPD coaches meet monthly</td>
</tr>
<tr>
<td>GID presentation to Social Studies Department</td>
</tr>
<tr>
<td>Faculty</td>
</tr>
<tr>
<td>PPD coaches meet monthly</td>
</tr>
<tr>
<td>Literacy Symposium presentation</td>
</tr>
<tr>
<td>FCPS staff</td>
</tr>
<tr>
<td>VaASL presentation</td>
</tr>
<tr>
<td>Librarians</td>
</tr>
<tr>
<td>Apply to present at ALA</td>
</tr>
<tr>
<td>Librarians &amp; administrators</td>
</tr>
<tr>
<td>Apply to present at ALA</td>
</tr>
<tr>
<td>Apply to present at ALA</td>
</tr>
<tr>
<td>Apply to present at AASL</td>
</tr>
<tr>
<td>Librarians</td>
</tr>
<tr>
<td>Digital Tech Cohort</td>
</tr>
<tr>
<td>Ongoing</td>
</tr>
<tr>
<td>Blended Learning 1 : 1 Team</td>
</tr>
<tr>
<td>Ongoing 1 on 1 teacher assistance</td>
</tr>
<tr>
<td>● Curation of Class Research Guides (using Libguides) for faculty</td>
</tr>
<tr>
<td>● Copyright and fair use</td>
</tr>
<tr>
<td>● Highlighted databases in collaborations</td>
</tr>
</tbody>
</table>
- Noodletools & Turnitin
- Learn360
- Database recommendations/use
- Professional development resources (print & digital)
- Secondary Literacy Framework: Focus on Disciplinary Literacy
- Google apps
- Digital tech tools for class projects

### Advisory lessons

<table>
<thead>
<tr>
<th>Lessons prepared for the faculty to present to the students</th>
<th>All year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Citizenship lessons</td>
<td>Monthly lessons provided through Advisory</td>
</tr>
<tr>
<td>Newsela lessons</td>
<td>Faculty PD (August &amp; September)</td>
</tr>
<tr>
<td>Library orientation</td>
<td>Monthly lessons provided through Advisory</td>
</tr>
</tbody>
</table>

### IB Extended Essay Supervisor Training (Ongoing)

<table>
<thead>
<tr>
<th>Faculty</th>
</tr>
</thead>
</table>

Completed throughout school year

### IB Leadership Team

<table>
<thead>
<tr>
<th>Faculty &amp; Staff</th>
</tr>
</thead>
</table>

| Preparations for accreditation |
| Mini faculty meetings Dec. 2018 |

### Provide support as requested by librarian colleagues (FCPS & beyond)

<table>
<thead>
<tr>
<th>Librarian community</th>
</tr>
</thead>
</table>

| Visiting librarians: |
| Fauquier County |
| Baltimore County |
| Fredericksburg |
| Annandale HS |
| IBMA librarian workshop for IB schools in the mid-Atlantic region |

### 2019-2020

Assess progress from previous year and revisit goals at the end of the 2018-2019 school year
Ensures Equitable Digital Access:

- Technology and Infrastructure

Provides and advocates for equitable access to connectivity, digital devices, information, resources, programming, and services in support of the district’s strategic vision.

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FCPS or LIS improvement plan:

Lee HS School Improvement Plan:

2017-2018 Student Achievement Goal: All students will be literate, able to obtain, understand, analyze, integrate, communicate and apply knowledge and skills to achieve success in school and in life. Academic progress in the core disciplines will be measured to ensure that all students, regardless of race, poverty, language or disability, will graduate with the knowledge and skills necessary for college and/or employment, effectively eliminating achievement gaps.

### 2015-2016

<table>
<thead>
<tr>
<th>Project</th>
<th>Target Group</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Libguides</td>
<td>All users</td>
<td>Feb</td>
<td>Approved from county technology services. Purchased in February.</td>
</tr>
<tr>
<td>Lee Library website revamp</td>
<td>All users</td>
<td>March</td>
<td>Created Libguides website</td>
</tr>
<tr>
<td>Lee Library Blackboard page</td>
<td>Teachers and students</td>
<td>Sept</td>
<td></td>
</tr>
<tr>
<td>Lee Library brochure</td>
<td>All users</td>
<td>Nov</td>
<td>Available in English and Spanish</td>
</tr>
<tr>
<td>eBackpack planning committee member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2016-2017

<table>
<thead>
<tr>
<th>Project</th>
<th>Target Group</th>
<th>Date/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Lee Library webpage</td>
<td>All users</td>
<td>Ongoing, initial redesign August 2017, Big redesign project in August-September, including user testing.</td>
</tr>
<tr>
<td>Task</td>
<td>Audience</td>
<td>Status</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Update Lee Library Blackboard page</td>
<td>All users</td>
<td>ongoing</td>
</tr>
<tr>
<td>Update Lee Library brochure</td>
<td>All users</td>
<td>ongoing</td>
</tr>
<tr>
<td>Translate Lee Library brochure into Spanish</td>
<td>English Learners and their families</td>
<td>November</td>
</tr>
<tr>
<td>eBackpack planning committee member</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2017-2018**

<table>
<thead>
<tr>
<th>Task</th>
<th>Audience</th>
<th>Date</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocate for link to Lee Library webpage on the main page banner of the Lee High School website (following required migration to new website platform for all FCPS schools.)</td>
<td>All users</td>
<td>August 2017</td>
<td>Approved. County wide changes made to website templates for secondary schools in Nov. 2017</td>
</tr>
<tr>
<td>Update Lee Library webpage</td>
<td>All users</td>
<td>August 2017</td>
<td>Annual summer/fall website review and update completed</td>
</tr>
<tr>
<td>● Whole school 1 : 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Update Lee Library Blackboard page</td>
<td>Students and teachers</td>
<td>ongoing</td>
<td>Minimal content on blackboard--linked to Library Website</td>
</tr>
<tr>
<td>Migrate Lee Library brochure to library webpage (including translation)</td>
<td>All users</td>
<td>Sept. 2017</td>
<td>Created interactive, multilingual library map using ThingLink</td>
</tr>
<tr>
<td>Advocate for cart of laptops in the library for use as needed</td>
<td>Students, teachers and substitutes</td>
<td>Library cart approved Oct. 2017</td>
<td>Cart of 12 laptops in library for student and substitute use</td>
</tr>
<tr>
<td>Apply for FCPS Digital Tech Cohort</td>
<td>Students and classes</td>
<td>Applied: Oct. Received: Nov</td>
<td>6 laptops, 6 video recorders, tripods, green screen, light kit, editing software, microphones and support to create videos with students and classes</td>
</tr>
<tr>
<td>Blended Learning 1 : 1 Team trainer</td>
<td></td>
<td>Applied: Oct Received: Nov</td>
<td>Ms Koch selected to be a coach for 1 : 1 Professional Learning Cohort. Training and Coaching Lee Teachers ongoing.</td>
</tr>
<tr>
<td><strong>Nov Ongoing</strong></td>
<td>2018-2019</td>
<td>2019-2020</td>
<td></td>
</tr>
<tr>
<td>----------------</td>
<td>-----------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td><strong>Implement FCPS Digital Tech Cohort proposal</strong></td>
<td>Students</td>
<td>ongoing</td>
<td></td>
</tr>
<tr>
<td><strong>Continue to adapt library space to increase access to places to charge for student laptops</strong></td>
<td>Library users</td>
<td>ongoing</td>
<td>● Order more power towers ● 2 additional power towers purchased</td>
</tr>
<tr>
<td><strong>Advocate for upgraded cart of laptops in the library for use as needed</strong></td>
<td>Students, teachers and substitutes</td>
<td>Library cart approved</td>
<td>● Cart of 12 laptops in library for student and substitute use (Fall)</td>
</tr>
<tr>
<td><strong>Weed for equity</strong></td>
<td>Students and faculty</td>
<td>June</td>
<td>● Use planning materials provided at Fall FCPS librarian training</td>
</tr>
<tr>
<td><strong>Plan for how students will print once the desktops are too old to service</strong></td>
<td>Students</td>
<td>Ongoing</td>
<td>● Begin conversations with the administration to raise awareness and advocate for change</td>
</tr>
</tbody>
</table>

**Invests Strategically in Digital Resources:**
- Budget and Resources

*Leverages an understanding of school and community needs to identify and invest in digital resources to support student learning.*
<table>
<thead>
<tr>
<th>Year</th>
<th>Task</th>
<th>Target Audience</th>
<th>Time Frame</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2015-2016</strong></td>
<td>Advocate for Libguides subscription</td>
<td>All users</td>
<td>Approved Feb</td>
<td>Purchased Libguides.</td>
</tr>
<tr>
<td></td>
<td>Complete digital tech assessment approval process for Libguides</td>
<td>All users</td>
<td>Fall-Winter</td>
<td>Libguides approved by district technology management--must happen prior to purchase or use.</td>
</tr>
<tr>
<td></td>
<td>Observe, gather information about lessons &amp; collect statistics to make decisions about database &amp; book (both print and ebook) purchases</td>
<td>All users</td>
<td>ongoing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Advocate &amp; provide input on digital tech tools needed for 1 : 1 roll out</td>
<td>Teachers and students</td>
<td>ongoing</td>
<td>Quizlet for WHI CT Science databases for Chemistry CT</td>
</tr>
<tr>
<td><strong>2016-2017</strong></td>
<td>Select databases based on knowledge of the curriculum &amp; usage statistics</td>
<td>Teachers and students</td>
<td>August</td>
<td>Data driven decisions</td>
</tr>
<tr>
<td></td>
<td>Inventory biography, fiction, graphic novel, language materials &amp; quick reads sections of the library. • Replace copies that are worn • Update fiction &amp; biography</td>
<td>Students and teachers</td>
<td>Spring 2017</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Advocate &amp; provide input for digital tech tools needed for 1 : 1 roll out</td>
<td>Teachers and students</td>
<td></td>
<td>New database purchased for English CTs</td>
</tr>
<tr>
<td></td>
<td>Develop wish list for Makerspace</td>
<td>Teachers and students</td>
<td>ongoing</td>
<td>Purchases made with donation in Spring 2017</td>
</tr>
<tr>
<td><strong>2017-2018</strong></td>
<td>Use data from 2016-2017 library inventory &amp; school profile to build “books in other languages” section with focus on Arabic, French, Spanish, Vietnamese &amp;</td>
<td>Students, particularly English Learners</td>
<td>ongoing</td>
<td>Books ordered fall 2017</td>
</tr>
</tbody>
</table>
## Urdu

<table>
<thead>
<tr>
<th>Task</th>
<th>Stakeholders</th>
<th>Timeline</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weed nonfiction section of the library</td>
<td>Students and teachers</td>
<td>spring</td>
<td>Completed</td>
</tr>
<tr>
<td>- Replace copies that are worn</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Update collection</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select databases based on knowledge of the curriculum &amp; usage statistics</td>
<td>Students and teachers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- New databases added:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>○ Ancient and Medieval History (Infobase)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advocate &amp; provide input on digital tech tools needed for 1:1 roll out</td>
<td>All users</td>
<td>ongoing</td>
<td>Newsela</td>
</tr>
<tr>
<td>- Digital Tech Cohort</td>
<td></td>
<td></td>
<td>1:1 Implementation Professional Learning Support Cohort</td>
</tr>
<tr>
<td>Develop wish list for Digital Tech Cohort</td>
<td>All users</td>
<td>Fall 2017</td>
<td></td>
</tr>
<tr>
<td>- Video equipment &amp; editing platforms</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to build Makerspace options</td>
<td>All users</td>
<td>ongoing</td>
<td></td>
</tr>
</tbody>
</table>

### 2018-2019

<table>
<thead>
<tr>
<th>Task</th>
<th>Stakeholders</th>
<th>Timeline</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weed for equity</td>
<td>Students and teachers</td>
<td>spring</td>
<td>Use planning materials provided at Fall FCPS librarian training</td>
</tr>
<tr>
<td>- Replace copies that are worn</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Update collection to reflect cultural responsiveness</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to build makerspace options</td>
<td>All users</td>
<td>ongoing</td>
<td>Monthly stations incorporating the IB Learner profile traits</td>
</tr>
<tr>
<td>Train, plan and implement Digital Tech Cohort</td>
<td>Students</td>
<td>ongoing</td>
<td>Advisory lessons (see above)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gratitude Shareout</td>
</tr>
</tbody>
</table>
Assess database usage and strategically select resources that support areas of need.  

<table>
<thead>
<tr>
<th>All users</th>
<th>Winter - spring 2019</th>
<th>New databases requested</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>● World News Digest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● EBSCO AP Image Archive</td>
</tr>
</tbody>
</table>

Curate resources in support of the IB Theatre and IB Business class assessments.  

<table>
<thead>
<tr>
<th>Students</th>
<th>Winter - spring 2019</th>
<th>● Books purchased in support of both courses</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>● IB Theatre</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● IB Business</td>
</tr>
</tbody>
</table>

Access FCPS STEAM resources.  

<table>
<thead>
<tr>
<th>Students and teachers</th>
<th>ongoing</th>
<th>● Hour of Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>● Literacy Night</td>
</tr>
</tbody>
</table>

### 2019-2020

Assess statistics from previous year and revisit goals at the end of the 2018-2019 school year.

## Cultivates Community Partnerships:

- Community Partnerships

*Cultivates partnerships within the school and local community (families and caregivers, non-profit organizations, government agencies, public and higher education libraries, businesses, etc.) to promote engagement and a lifelong learning process.*

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students, particularly English Learners and Literacy</td>
<td>spring</td>
<td></td>
</tr>
</tbody>
</table>

### 2015-2016

Public library card drive

<table>
<thead>
<tr>
<th>Students, particularly English Learners and Literacy</th>
<th>spring</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>remediation classes</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td><strong>2016-2017</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public library card drive</td>
<td>Students, particularly English Learners and Literacy remediation classes</td>
<td>spring</td>
</tr>
<tr>
<td>Collaborate with Richard Byrd Public Library staff for Literacy Night</td>
<td>All users</td>
<td>spring</td>
</tr>
<tr>
<td>Invite ACE (Adult Community Education) to Literacy Night</td>
<td>Parents</td>
<td>spring</td>
</tr>
<tr>
<td>Invite Folger Shakespeare Library Education to FCPS Librarian Inservice</td>
<td>librarians</td>
<td>Winter</td>
</tr>
<tr>
<td><strong>2017-2018</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public library card drive</td>
<td>Students, particularly English Learners and Literacy remediation classes</td>
<td>spring</td>
</tr>
<tr>
<td>Include &amp; promote use of Fairfax County Public Library resources through displays, website and when consulting with students &amp; faculty</td>
<td>All users</td>
<td>ongoing</td>
</tr>
<tr>
<td>Collaborate with Richard Byrd librarians</td>
<td>All users</td>
<td>Winter-Spring</td>
</tr>
<tr>
<td>Activity</td>
<td>Target Audience</td>
<td>Duration</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>---------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Invite ACE (Adult Community Education) to Literacy Night</td>
<td>Parents</td>
<td>Winter-Spring</td>
</tr>
<tr>
<td>Collaborate with librarians from the Lee High School Pyramid for Literacy Night</td>
<td>Parents</td>
<td>Fall-Spring</td>
</tr>
<tr>
<td>Investigate &amp; pursue speaking engagement with Congressman John Lewis, Andrew Aydin &amp; Nate Powell (authors and illustrator of March)</td>
<td>All users</td>
<td>ongoing</td>
</tr>
<tr>
<td>Collaborate with FCPS Channel 21 Meet the Author team to create impactful videos about the One Book, One Community initiative at Lee High School</td>
<td>All users</td>
<td>Fall-Winter</td>
</tr>
<tr>
<td>Plan for Digital Tech Cohort consider opportunities to bring in guest speakers</td>
<td>All users</td>
<td></td>
</tr>
<tr>
<td>Promote FCPS Meet the Author series</td>
<td>Students</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

**2018-2019**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Target Audience</th>
<th>Duration</th>
<th>Notes</th>
</tr>
</thead>
</table>
| Public library card drive                                               | Students, particularly English Learners and Literacy remediation classes | ongoing                         | • Work with literacy and EL teachers to ensure that students know how to apply for public library cards  
  • Update Lee Library public library card                                 |
| Include & promote use of Fairfax County Public Library resources through displays, website and when consulting with students & faculty | All users           | ongoing                         | • Link to FCPL as a resource in research guides  
  • Link to FCPL databases within Lee Library database list  
    ○ Provide students access to the databases while in school using the Lee Library public library card  
  • Display information about Richard Byrd Library year round                  |
<table>
<thead>
<tr>
<th>Activity</th>
<th>Audience</th>
<th>Timeframe</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaborate with Richard Byrd librarians for Literacy Night April 30</td>
<td>All users</td>
<td>Winter-Spring 2019</td>
<td>● Regular planning meetings with the committee</td>
</tr>
<tr>
<td>Invite ACE (Adult Community Education) to Literacy Night</td>
<td>Parents</td>
<td>Winter-Spring 2019</td>
<td>● Regular planning meetings with the committee</td>
</tr>
<tr>
<td>Collaborate with librarians from the Lee High School Pyramid for Literacy Night</td>
<td>All users</td>
<td>Fall-Spring</td>
<td>● Regular planning meetings with the committee</td>
</tr>
</tbody>
</table>
| Investigate & pursue speaking engagement with Caitlin Alifirenka for Literacy Night and Lit Lab classes | All users          | Spring 2019             | ● Apply for Apple Federal Credit Union  
● Received $4,000 grant  
● Caitlin Alifirenka attended Literacy Night 4/30  
● Caitlin Alifirenka spoke to Lit Lab students from Lee and Westfield HS, 5/1 |
| Prepare presentation for the PTSA                                      | Lee community      | Winter-Spring 2019      | ● Schedule a date with the principal                                                                                 |
| Promote FCPS Meet the Author series                                   | Students           | Ongoing                 | ● Share information with appropriate departments                                                                               |
| Collaborate with FCPS Channel 21 Meet the Author team to create impactful videos about the One Book, One Community initiative at Lee High School | All users          | Ongoing                 | FCPS Channel 21 filmed Caitlin Alifirenka’s visit to Lee, 5/1/19                                                             |
| Host to visiting librarians                                           | Librarians         | Ongoing                 | ● Visiting librarians:  
○ Fauquier County  
○ Baltimore County  
○ Fredericksburg  
○ Annandale HS  
○ IBMA librarian workshop for IB schools in the mid-Atlantic region |
| Assess what worked and what didn’t work and revisit goals at the end of the 2018-2019 school year |                    |                         |                                                                         |
### Advocates for Student Privacy:
- **Data and Privacy**
  
  *Teaches and promotes student data privacy through their instruction and role as educational leaders.*

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date Completed</th>
<th>Evidence, Result and Assessments (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Refer to FCPS Policy on Data &amp; Privacy</td>
</tr>
<tr>
<td></td>
<td>2015-2016</td>
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<tr>
<td>Promote Choose Privacy Week May 1 - 7</td>
<td></td>
<td><a href="https://chooseprivacyweek.org/">https://chooseprivacyweek.org/</a></td>
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<td></td>
<td>2016-2017</td>
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<tr>
<td>Promote Digital Citizenship Week (Oct.)</td>
<td>Students</td>
<td>Fall 2017</td>
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<td>Promote Freedom of Information Day (March)</td>
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<tr>
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<td>Fall 2017</td>
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<tr>
<td>Link to FCPS online course: Digital Citizenship for Families and Teens</td>
<td>All users</td>
<td>ongoing</td>
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<td>Students</td>
<td>Spring 2018</td>
</tr>
</tbody>
</table>
### 2018-2019

<table>
<thead>
<tr>
<th>Promote and use the FCPS Digital Ecosystem to make sure digital resources have gone through tech assessment and meet FCPS guidelines regarding student privacy</th>
<th>Students and teachers</th>
<th>ongoing</th>
<th>Teacher resource page on the library website Lee High School resources - Google site created by the SBIT</th>
</tr>
</thead>
</table>
| Digital Citizenship Advisory Lessons | Students | ongoing | ● Digital Citizenship Advisory Lessons  
○ Oct. 16-18 Digital Literacy Week / Newsela  
○ Nov. 7 Web assessment  
○ Dec. 4-6 Hour of Code  
○ Jan. 9 Academic Honesty / Honor Code  
○ Mar. 6 Fake News / Freedom of information  
○ Apr. 10 Copyright, fair use, remix |
| Promote Digital Citizenship Week (Oct.) | Students | Fall 2018 | Library display |
| Promote Media Literacy Week (Nov.) | Students | Fall 2018 | Library display |
| Link to FCPS online course: Digital Citizenship for Families and Teens | All users | ongoing | Parent resource page on the library website |
| Promote Freedom of Information Day (March) | Students | Spring 2019 | Advisory lesson  
● Mar. 6 Fake News / Freedom of information |
| Promote Choose Privacy Week (May) | Students | Spring 2019 | |

### 2019-2020

| Assess what worked and what didn’t work and revisit goals at the end of the 2018-2019 school year | |

### Leads Beyond the Library:

<table>
<thead>
<tr>
<th>Target Groups</th>
<th>Date</th>
<th>Evidence and Assessment</th>
</tr>
</thead>
</table>
- **Collaborative Leadership**
  
  *Participates in setting the district’s vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.*

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<thead>
<tr>
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<th>Completed</th>
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<td>One Book, One Community Team</td>
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<tr>
<td>IB Extended Essay &amp; MYP supervisors</td>
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<tr>
<td>Instructional Council</td>
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<tr>
<td>Faculty Staff Advisory Committee</td>
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<tr>
<td>Professional Learning Community Cohort (PLC)</td>
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<td>Blended Learning 1 : 1 Team</td>
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<td>Apple Federal Credit Union Grant proposal</td>
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<td>IB Leadership Team</td>
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<tr>
<td>IB Extended Essay Coordinator</td>
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<td>Member</td>
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<tr>
<td>VaASL, AASL and ALA presentation proposals</td>
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<tr>
<td>PPD Coaches</td>
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<tr>
<td>Assess progress from previous year and revisit goals at the end of the 2018 - 2019 school year</td>
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<td>Publish an article in a state or national professional journal</td>
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