2018-2019 Lee Library program goals:

- New AASL Library Standards / library curriculum
  - Trails assessments to create data (Quarter 1)
    - Develop Digital Citizenship/Information literacy lessons for Advisory based on the results of the Trails assessments
  - Tracking & assessing use of the new standards in each of our library lessons
- Continue to support for 1-to-1 initiative through Blended Learning Literacy
  - Support rollout of Newsela to faculty (August)
  - Create Advisory lessons in support of the use of Newsela for literacy (year long)
- Personalized PD Support Team
  - Participate in a Learning Cohort
  - Provide support for the Learning Cohorts
- Digital Tech Cohort
  - Create procedures for student use of the equipment
  - Organize space for editing
  - Develop lessons that include multimedia production

2018-2019 Qtr. 4 Lee Library Headlines:

- **3rd Annual Art & Literacy Night** was held at Key Middle School on Tuesday April 30. This year featured 5 authors, food trucks, plus fun and games for all ages.
- **Made possible by a $4,000 grant from Apple Federal Credit Union, author Caitlin Alifirenka visited Lee High School** and spoke to Lit Lab students from Lee and Westfield. Prior to her visit, students received a copy of and read Caitlin’s book *I Will Always Write Back*. They also participated in a pen pal program, corresponding with fellow Lit Lab students from Westfields HS. The culmination of Caitlin’s visit was the “big reveal” when the students from both schools met their pen pal.

Qtr. 4 Library Lessons:

- **Summer Reading Bingo** - ALL English classes & rising 9th grade @ Key MS
- Creative Writing **Greek Muses** - Roberts
- Creative Writing - Roberts
  - Muse play
  - Poem in your pocket
  - **Art Inspires Poetry**
- **AP Government** - **Moot Court** - Kunicki & Erwin
- **Honors World History I** - **Guided Inquiry Design** - Evans
- **IB HOA IA** - Daly & O’Brien
- **Honors 10 Government** - **Mini IA** - Cox/Sullivan
- **MYP Showcase with EL 3s** - Ndikintum
- **Honors Biology Mini Science Fair** - Kalifa & Blaszkow
- **Planning ahead for:**
  - 2019-2020 Literacy Initiative
  - No Excuses - Academic Honesty posters
  - Faculty Music Video
  - ALA Conference presentation, June 2019
  - Plan for computer lab space in the library
  - New Catalog system (for all FCPS libraries)
  - AASL Conference presentation, Nov. 2019
2018 - 2019 QUARTER 4 Lee Library Principal Report

- English 9 (self contained) - Wax Museum - Headson
- English 9 - Romeo & Juliet - Bloxton
- English 12 - Banned Books - O’Shea & Sterling
- English 9 - Music as Social Change - Irwin & Ashcraft
- Lit Lab classes - Caitlin Alifirenka
- US/VA - World War II PBL - Daly, O’Brien, Illes, Layton & Peduzzi
- 9th Grade PE - Health Fair - Zook, Afrane & Babineaux
- IBCP Assessment - Rankin
- IB Extended Essay
  - Workshops 7 - 9
  - 2020 Supervisor training (April)

Qtr. 4 Lee Library Special Projects:
- Art & Literacy Night @ Key MS April 30
- Author Caitlin Alifirenka visits Lit Lab classes @ Lee HS May 1
- MYP EL Showcase
- Honors Biology mini Science Fair
- Health Fair - ALL 9th grade PE classes
- Summer Reading Bingo preparation & deployment
- Advisory Lessons
  - Digital Citizenship / Information Literacy
    - April/May - Copyright
  - Support for Literacy Initiative - Newsela rollout
    - Plan for advisory lessons using Newsela
    - April - Caring
    - May part 1 - Reflective
    - May part 2 - Reflective
- Personal Professional Development
  - PPD coaches prep & plan for PPD group meetings
- Support for FCPSOn Visit to Lee
- Free Book Friday 4/12
- Responsible Scholars Music Video project (prep for Fall 2019)
- ALA conference presentation planning

Lee HS Personalized Professional Development Coaches Dream Team

- PPD coaches prep & plan for PPD group meetings
- Support for FCPSOn Visit to Lee
- Free Book Friday 4/12
- Responsible Scholars Music Video project (prep for Fall 2019)
- ALA conference presentation planning
Qtr. 4 Library Usage Statistics & General Notes about Usage:

- **Standardized Testing** in the library computer lab:
  - Reading Inventory Assessments
  - Work-Keys Remediation
  - WIDA Testing
  - SOLs
- **IB DP CAS** meetings are held in the library during LT
- **ESOL & Lit Lab** classes come to the library regularly for checkouts
- **SPED** students volunteer in the library during 6th period.
- The **counselors** use the library consistently during Lancer Time
- Students taking **online classes** come to the library throughout the school day
- Academy students who have a travel period or return to school before the school day ends come to the library on a regular basis
- The library is very busy in the **morning** before school and we continue to see our after school numbers grow.

Qtr. 4 Lee Library by the Numbers:

- Over **36** Student Library Volunteer hours (April-June)
  - **23** hours volunteered by SPED students (April-June)
- **17** Interlibrary loans processed (April-June)
- **79** new books processed (April-June)
- **1991** books circulated (April-May)
- Students logged in at the library over **5,300** times (April - June)
- **139,898** views of the library website (see table on next page)

2018-2019 Lee Library by the Numbers:

- Over **770** classes taught
  - We worked with **61** different teachers
  - **23** advisory lessons created
- Over **5,800** books circulated
- Over **370,000** views of the library website
- Newsela stats
  - Over **60,000** Newsela articles were viewed by students
  - **158** teachers and staff used Newsela

Saying goodbye to Senior Jonathan Berganza who served as a library intern this school year
# Qtr 4 Lee Library usage categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaborative Lesson with teacher and librarian</td>
<td>105</td>
</tr>
<tr>
<td>Special events/duties held in the library</td>
<td></td>
</tr>
<tr>
<td>- Avid Parent Coffee</td>
<td></td>
</tr>
<tr>
<td>- Tardy duty</td>
<td></td>
</tr>
<tr>
<td>- Free book Friday 5/3</td>
<td></td>
</tr>
<tr>
<td>- AP &amp; IB Proctoring</td>
<td></td>
</tr>
<tr>
<td>- Free Book Friday</td>
<td></td>
</tr>
<tr>
<td>Teacher using technology in library, without the help of librarian</td>
<td>97</td>
</tr>
<tr>
<td>Teacher using library space, without the help of librarian</td>
<td>34</td>
</tr>
<tr>
<td>Librarian and teacher plan together</td>
<td>65</td>
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</tbody>
</table>

# Qtr 4 Lee Library scheduling statistics

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checkouts &amp; renewals</td>
<td>1.6%</td>
</tr>
<tr>
<td>Intervention time</td>
<td>3.0%</td>
</tr>
<tr>
<td>Activities (after hours)</td>
<td>1.6%</td>
</tr>
<tr>
<td>IB DP CAS</td>
<td>2.3%</td>
</tr>
<tr>
<td>Meeting</td>
<td>2.0%</td>
</tr>
<tr>
<td>Teacher collaboration</td>
<td>25.2%</td>
</tr>
<tr>
<td>Other</td>
<td>1.4%</td>
</tr>
<tr>
<td>Library class</td>
<td>58.4%</td>
</tr>
</tbody>
</table>

# Qtr 4 Lee Library website stats:

- **138 guides, 139,858 views, 66 days**

### Guide Details

<table>
<thead>
<tr>
<th>Guide ID</th>
<th>Guide Name</th>
<th>Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>483660</td>
<td>High IA</td>
<td>73,066</td>
</tr>
<tr>
<td>454847</td>
<td>2016-2017 IB Extended Essay</td>
<td>23,334</td>
</tr>
<tr>
<td>557063</td>
<td>Lee High School Library Website</td>
<td>22,963</td>
</tr>
<tr>
<td>005475</td>
<td>2016-2017 Advisory</td>
<td>4,042</td>
</tr>
<tr>
<td>730810</td>
<td>Technology Tools for Classroom Projects</td>
<td>3,850</td>
</tr>
<tr>
<td>009827</td>
<td>US/WWII PBL</td>
<td>1,862</td>
</tr>
<tr>
<td>942392</td>
<td>English 12: Immigration</td>
<td>962</td>
</tr>
<tr>
<td>833332</td>
<td>AP Government Final Project (2015)</td>
<td>821</td>
</tr>
<tr>
<td>077111</td>
<td>Music and Society</td>
<td>754</td>
</tr>
<tr>
<td>002159</td>
<td>Government IA (Conn, Allen, &amp; Sullivan)</td>
<td>229</td>
</tr>
</tbody>
</table>
## Qtr. 4 Professional Development & Professional Responsibilities

<table>
<thead>
<tr>
<th>Mimi Marquet</th>
<th>Lisa Koch</th>
<th>Lourdes Salas</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Newsela Advisory planning</td>
<td>● Newsela Advisory planning</td>
<td>● Library volunteer coordinator</td>
</tr>
<tr>
<td>● Literacy CT</td>
<td>● Library Advisory Committee</td>
<td>● Literacy Night CT planning</td>
</tr>
<tr>
<td>● MYP Planning/Support</td>
<td>● Literacy CT</td>
<td>● Library CT Meetings</td>
</tr>
<tr>
<td>● MYP Supervisor</td>
<td>● MYP Lesson Planning/Support</td>
<td>● TV screen announcements</td>
</tr>
<tr>
<td>● IB Extended Essay Coordinator</td>
<td>● MYP Supervisor</td>
<td>● Prepares and updates library displays</td>
</tr>
<tr>
<td>● IB EE Supervisor</td>
<td>● IB EE Supervisor</td>
<td>● Maintains Reader’s Advisory page for library</td>
</tr>
<tr>
<td>● IBCP Supervisor</td>
<td>● IBCP Supervisor</td>
<td>website</td>
</tr>
<tr>
<td>● IB Leadership Team</td>
<td>● IB Leadership Team</td>
<td>● Oversight for copiers &amp; laminator</td>
</tr>
<tr>
<td>● Transitional Team member</td>
<td>● Digital Tech Cohort initial planning</td>
<td>● Mifi distribution</td>
</tr>
<tr>
<td>● PPD Coaches Meetings</td>
<td>● Library CT Meetings</td>
<td>● Communicates with students about overdue</td>
</tr>
<tr>
<td>○ PPD Group Meetings</td>
<td>● Digital Tech Cohort initial planning</td>
<td>books</td>
</tr>
<tr>
<td>● Instructional Council</td>
<td>● 1 : 1 Blended Learning Cohort Coach</td>
<td>● Handles all ILLs (interlibrary loans)</td>
</tr>
<tr>
<td>● Digital Tech Cohort initial planning</td>
<td>● PPD Coaches Meetings</td>
<td>● IT ticket requests for the library</td>
</tr>
<tr>
<td>● Library CT Meetings</td>
<td>● Library CT Meetings</td>
<td>● Ordering of all library supplies</td>
</tr>
<tr>
<td>● Literacy Night CT planning</td>
<td>● 1 : 1 Blended Learning Cohort Coach</td>
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</tr>
<tr>
<td>● ALA Conference planning</td>
<td>● PPD Group Meetings</td>
<td></td>
</tr>
<tr>
<td>● Library Ordering training</td>
<td>● Library Night CT planning</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Library Ordering training</td>
<td></td>
</tr>
</tbody>
</table>

### Ongoing Professional duties: Mimi & Lisa & Lourdes

- Prepare CT agenda & minutes for monthly meetings
- Maintain [Library Webpage](#) & Blackboard page
- Book displays updated continuously
- Completed all book orders deadlines on time
- Book processing, care & maintenance of the collection
- Train, prep & supervise student volunteers

### NSLPY Award Outcomes

**NSLPY Award outcomes**

- [ALA Press release](#)
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- FCPS Press release
- School board reception
- Interview with ABC Channel 7
- Interview with Channel 21
- News You Choose
- Connection Award Announcement
- Springfield Connection interview- award and Literacy Night
- 5/17 reception at Springfield Country Club
- 5/18 Head Librarian’s Meeting @ Lee
- 5/24 visiting librarian from Fredericksburg
- 6/5 visiting librarian from Baltimore
- 6/21 - 26 ALA Conference, New Orleans - Acceptance Speech
- IBMA Librarian workshop @ Lee
- Fall 2018 Visiting librarians from Fauquier County & Annandale HS
- Follett Case Study
- SLJ Article about One Book, One Community programming
- Knowledge Quest blog post
- Designation by Fairfax County Government
- Presented “Planning for Your Library” at VaASL November 30, 2018
- Proposal to present at ALA (Washington, DC) June 2019 - accepted
- Submitted a presentation proposal for AASL Fall 2019

Upcoming:
- Plan/Spend $10,000
  - Fun seating for the library
  - 3 power towers
  - Area rugs
- Prepare ALA (June 2019) and AASL (Fall 2019) presentations

Photo 1 above: FCPS Librarians honored at school board meeting, 2018
Photo 2 above: Lee Librarians present “Planning your Library: Advocacy & Strategic Planning” at the VaASL conference in Williamsburg November 28 - 30, 2018.